CONFIDENTIAL

WLA-SCS
Remote Assessment Request Form

WLA member	
WLA-SCS certificate number	
WLA-SCS expiry date (yyyy-mm-dd)	

Type of assessment

- ☐ Annual review
- ☐ Recertification
- ☐ Initial certification (remote audit to obtain the WLA-SCS certificate available only in cases of demonstrable urgency)

Number of premises in the scope	
Addresses of premises in the scope	
Intended date/s of the assessment	

Signatories confirm that:

- ☐ The Assessment Service Entity (ASE) has received a notice of validity for remote auditing from the WLA.
- ☐ The auditor has conducted at least one complete on-site assessment of the WLA member.
- ☐ The audit does not involve a scope extension, and there have been no significant changes in products, services, processes, buildings, or facilities since the last WLA-SCS assessment.
- ☐ All applicable legislation and regulations to guarantee confidentiality, security, and data protection have been taken into consideration and proper measures to ensure compliance are in place.
- ☐ Feasibility and risk analyses have been performed and are available for review upon request.
- ☐ Remote visits will be conducted in accordance with the policies of the National Accreditation body and ISO/IEC 27001.

☐	Information and Communication Technology (ICT) is available and adequate to guarantee feasibility and efficacy of the processes.
☐	The parties involved have a sound knowledge of ICT to be used during the assessment.

Assessment Service Entity	

Auditor	

Date		Signature	

WLA member’s representative	

Date		Signature	

* If you do not have digital signature, you can print, sign, scan and send the form.

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